



**Approved 18<sup>th</sup> July 2024.**

## **Health and Safety policy statement**

### **Part one: statement of intent**

This is the health and safety policy statement of WARWICKSHIRE AND WEST MIDLANDS ALC LTD.

The health and safety policy are to:

Prevent accidents and cases of work-related ill-health

Manage health and safety risks in the workplace

Provide clear instructions and information and adequate training to ensure employees are competent to do their work

Provide personal protective equipment

Consult with employees on matters affecting their health and safety

Provide and maintain safe plant and equipment

Ensure safe handling and use of substances

Maintain safe and healthy working conditions

Implement emergency procedures to include evacuation in case of a fire or significant incident

Review and revise this policy regularly

Ensure all Covid related restrictions are complied with, and advice is available.

Signed:

Date:

## **Part two: responsibilities for health and safety**

1. overall and final responsibility for health and safety

### **JA'NEEN DAY**

2. day to day responsibility for ensuring this policy is put into practice

### **JA'NEEN DAY**

3. to ensure health and safety standards are maintained/improved,  
Areas include safety, risk assessment, consultation, accidents, first-aid and workrelated ill-health, monitoring, accident and ill-health investigation, emergency procedures, fire and evacuation, maintaining equipment, information, instruction and supervision and training.

### **For all employees should:**

Cooperate with supervisors on health and safety matters,

Take reasonable care and health and safety

Report all health and safety concerns to **JA'NEEN DAY**

## **Part three: arrangements for health and safety**

### **Risk assessment**

Relevant risk assessments will be completed, and action taken

Risk assistance will be reviewed when working habits or conditions change

### **Training**

Staff and subcontractors will have health and safety induction and be provided appropriate training

Personal protective equipment will be provided

Suitable arrangements will be in place for employees who work remotely

**Consultation**

Staff will be routinely briefed on health and safety matters as they arise informally when health and safety is reviewed

**Evacuation**

All escape routes in places of work are made known.

Evacuation plans are tested from time to time and updated if necessary.