

Domains for Parish and Town Councils

Domain Registration

We can assist with registering a .gov.uk if you don't already have a domain registered or if you are looking to replace your current domain with a gov.uk domain. To facilitate this you will need a nominated representative (normally the clerk) to be the domain name contact.

Domain registration for first 2 years for .gov.uk is £109 +VAT plus a setup charge of £50+VAT

After the first 2 years it is £71+VAT for 2 years renewal.

To commence that process, you will need to fill in page two of this document

Email Setup

We would recommend setting up the domain to point to Microsoft's hosted exchange service to provide email addresses for the council. We would set up your account and all the users and can provide support on how you access this.

Set up of Exchange Account: £100+VAT + £25 per user account

Ongoing charges for accounts £4.90+VAT per month per user.

So for example you would set up the clerk:

- clerk@abc-parish-council.gov.uk

and councillors:

- john@abc-parish-council.gov.uk
- jane@abc-parish-council.gov.uk
- jim@abc-parish-council.gov.uk
- jenny@abc-parish-council.gov.uk

So that would be:

- Setup charge: £100 + 5 x £25 = £225+VAT
- Monthly charges: 5 x £4.90 = £24.50+VAT

You can also, on any of those accounts, upgrade from just an email account to an office 365 account which would include desktop/laptop licenses for Outlook, Word, Excel, Powerpoint etc.

This would take the monthly charge for an account from £4.90+VAT to £10.30+VAT and you can have a mix and match approach so some users on basic (eg. your councillors) and some on 365 (eg. clerk / staff)

IT support

We can provide ongoing support to the clerk and councillors for their email accounts, eg. dealing with setting up / removing users and any access issues etc. they may face. Costs would be determined by level of support needed.

Websites

We can provide you with a templated solution for a website which would include the following features:

- Content pages about the parish council / services
- Diary of events / meetings with archive which can include agendas and minutes
- Blog / News feed
- Image Gallery
- Contact and enquiry form

A standard website would start from £1000+VAT additional features / more bespoke design services would be additional charges.

Hosting of website: £250+VAT per annum including telephone and email support.

Domain Application for .gov.uk

Desired Domain Name
.gov.uk

Notes on domain name format

- If you are a town council, your selected domain name MUST end with either '-tc.gov.uk', 'towncouncil.gov.uk' or 'town.gov.uk'
- If you are a parish council, your selected domain name MUST end with either '-pc.gov.uk', 'parishcouncil.gov.uk' or 'parish.gov.uk'

Contact Details (these will be the public registrant details for the domain also)	
Organisation Name	
Lead Contact Name	
Lead Contact Role	
Email Address	
Phone Number	
Primary Address	
About the Organisation	
Organisation Type	Parish Council / Town Council
What is the role and objective of this organisation?	
Please give further details of the primary purpose and planned content for the proposed domain name	
Who is the intended audience?	
Do you already own a .gov.uk domain name?	