

WALC ONE DAY BRIEFING SEMINAR - SATURDAY 3 MARCH 2012
LOWER SCHOOL HALL, MYTON SCHOOL, MYTON ROAD, WARWICK CV34 6PJ

“LOCALISM AND LOCAL COUNCILS”

Preliminary Programme *

- 9.15 am Coffee and registration
- 9.45 am Welcome and Introduction: Mr I. B. Prosser, President *WALC*
- 9.50 am NATIONAL POLICY PLANNING FRAMEWORK – LOCAL COUNCILS’
ROLE
Bob Keith, West Midlands Planning Aid
- 11.00 am Refreshment Break
- 11.20 am Introduction: Chairman *WALC*
- 11.25 am LOCALISM ACT – AN OVERVIEW - NEW POWERS FOR LOCAL
COUNCILS
Meera Tharmarajah, Head of Legal Services, NALC
- 12.30 pm Hot Buffet Lunch Served - A chance to network with other councils

Delegates have a Choice of 4 Workshop Topics

- 1.30 pm THE IMPORTANCE OF CORRECT INSURANCE COVER – WHAT YOU
NEED AND WHY YOU NEED IT
Andy Cotter and Vicky Jacomb, Came and Co. Parish Council
Insurance
- OR DATA PROTECTION – HOW IT IMPINGES ON THE WORK OF THE
COUNCIL
Meera Tharmarajah, Head of Legal Services, NALC
- OR ESSENTIAL LOCAL COUNCIL DOCUMENTS AND POLICIES
Bill Robinson, Experienced Tutor and Clerk
- OR CLUSTERING AND COLLABORATION BETWEEN LOCAL COUNCILS
Alison Hodge, County Secretary
- 2.45 pm Open Forum - All Speakers and Leaders are invited
- 3.00 pm Close of Seminar followed by Refreshments

* It may be necessary for reasons beyond the control of the Association to change the content and timing of the programme, the speaker, the date or the venue

PLEASE SEE OVERLEAF FOR MORE DETAIL OF EACH SESSION

NATIONAL POLICY PLANNING FRAMEWORK - LOCAL COUNCILS' ROLE

Bob Keith, Planning Aid

Bob will cover the anticipated changes to the National Policy Planning Framework being proposed by the Government and the role for parish and town councils

LOCALISM ACT – AN OVERVIEW

Meera Tharmarajah, Head of Legal Services, NALC

Meera will provide guidance on the requirements under the Act with respect to Code of Conduct, changes to Predetermination as the Regulations are expected to be available by 3 March. She will cover other aspects in outline as Government regulations and guidelines will not be available by the date and will include parish councils' involvement in Neighbourhood Development Orders, Community Right to Bid and Challenge.

Afternoon Workshops – Delegates may choose one of the following

ESSENTIAL LOCAL COUNCIL DOCUMENTS AND POLICIES

Bill will go through all the documents and policies that councils are legally required to have in place. There are also many more which are good practice to demonstrate an efficient and well run council.

CLUSTERING AND COLLABORATION BETWEEN LOCAL COUNCILS

Alison will run through various forms of and reasons for clustering, and how to make them work. Delegates are asked to bring examples of clustering in action, why it worked and any pitfalls to be shared with other delegates.

DATA PROTECTION – HOW IT IMPINGES ON THE WORK OF THE COUNCIL

Meera will give guidance on handling personal information in the day to day business of the council, for eg correspondence and minutes, and why parish councils should register with the Information Commissioner as data controllers.

THE IMPORTANCE OF CORRECT INSURANCE COVER – WHAT YOU NEED AND WHY YOU NEED IT

Andy Cotter and Vicky Jacomb will provide guidance on Councils' insurance requirements and from their experience highlight common gaps in cover. This is predominantly a Question & Answer session so delegates are expected to participate. It is not necessary for your Council to be insured with Came and Co, and this will not be a hard sell by the Company.

Potential Exhibitors

ARROW ACCOUNTING providers of internal audit service for parish and town councils
Tel 01869 250080 mob 07745 372022 philhood@btinternet.com
www.arrowaccounting.co.uk

CAME & CO PARISH COUNCIL INSURANCE SCHEME (underwritten by Aviva)
specialises in providing bespoke insurance policies for Parish Councils. Tel 01256 395020 Fax 01256 395001 parish.councils@cameandcompany.co.uk

CO-OPERATIVE BANK providers of bespoke banking arrangements for parish and town councils. www.co-operativebank.co.uk Tel: 01452 503487 mob: 07702 240811
Paul.Mallett@cfs.coop