

WALC ANNUAL BRIEFING DAY - SATURDAY 3 MARCH 2012

LOWER SCHOOL HALL, MYTON SCHOOL, MYTON RD, WARWICK

“LOCALISM AND LOCAL COUNCILS”

This seminar is aimed at Councillors and Clerks both new and experienced. It has proved to be very popular in the past. The format is two guest speakers in the morning and a choice of workshops in the afternoon. **PLEASE INDICATE DELEGATES' PREFERRED WORKSHOP ON THE REVERSE OF THIS FORM.**

PLEASE RETURN BY FRIDAY 24 FEBRUARY 2012

To: WALC, Warwick Enterprise Park, Wellesbourne, Warwickshire, CV35 9EF

PLEASE RESERVE Places FOR Town/Parish Council

I ENCLOSE MY CHEQUE PAYABLE TO “WALC” FOR TOTAL £

£39.00 per delegate from councils in membership

£78.00 per delegate from councils not in membership

£15.00 for County Committee members

SPECIAL OFFER: MEMBER COUNCILS WITH A BUDGETED INCOME BELOW £30K - 2 PLACES FOR THE PRICE OF 1.

Cheques to accompany form please. NO TELEPHONE OR E MAIL BOOKINGS ACCEPTED

A BOOKING CONFIRMATION LETTER GIVING FURTHER DETAILS WILL BE SENT TO EACH DELEGATE

FEE INCLUDES DELICIOUS HOT BUFFET LUNCH AND ALL OTHER REFRESHMENTS

IF YOU HAVE ANY SPECIAL NEEDS, FOR EXAMPLE DISABLED ACCESS OR DIETARY REQUIREMENTS PLEASE LET US KNOW IN ADVANCE

NAME & INITIALS

(Mr/Mrs/Ms/Dr/Cllr/

PROGRAMME SENT TO EACH DELEGATE PLEASE SUPPLY EITHER

POSTAL ADDRESS

.....

OR DELEGATE'S E MAIL

NAME & INITIALS

(Mr/Mrs/Ms/Dr/Cllr/

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POSTAL ADDRESS

.....

OR DELEGATE'S E MAIL ADDRESS

PLEASE CONTINUE OVER THE PAGE AND COMPLETE WORKSHOP CHOICE

WALC BRIEFING SEMINAR - SATURDAY 3 MARCH 2012 MYTON SCHOOL

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|------------------------------------------------------|
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| |
| OR DELEGATE'S E MAIL |
| _____ |

AFTERNOON WORKSHOPS

PLEASE CHOOSE **ONE** WORKSHOP FROM THE FOUR WORKSHOPS WHICH WILL BE RUN SIMULTANEOUSLY AT 1.30 PM. **PLEASE STATE NUMBER AND NAME OF DELEGATES FOR EACH WORKSHOP**

- | | Number |
|------------------------------------------------------------------------------------------------------------|--------------------------|
| 1: ESSENTIAL LOCAL COUNCIL DOCUMENTS AND POLICIES Bill Robinson | <input type="checkbox"/> |
| Names | |
| OR 2: CLUSTERING AND COLLABORATION BETWEEN COUNCILS Alison Hodge | <input type="checkbox"/> |
| Names | |
| OR 3: DATA PROTECTION - Meera Tharmarajah | <input type="checkbox"/> |
| Names | |
| OR 4: THE IMPORTANCE OF CORRECT INSURANCE COVER – WHAT YOU NEED AND WHY YOU NEED IT Andy Cotter | <input type="checkbox"/> |
| Names | |

This booking form constitutes a legally binding contract. It may be necessary for reasons beyond the control of the Association to change the content and timing of the programme, the speaker, the date or the venue. In the unlikely event of the day being cancelled the Association will automatically make a refund but disclaim any further liability. **Any delegate cancellations must be received in writing at least 7 days before the event for a full refund of the fee, substitute delegate(s) can be named at any time up to the date of the event.**